



WEST WINDSOR TOWNSHIP

Division of Recreation and Parks

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West Windsor Township Board of Recreation and Parks Commissioners

Minutes of Meeting of May 6, 2026

Members in attendance were Sue Levine, Teresa Lourenco, Tejinder Gill, Sharon LaForge and Kevin Holden. Also in attendance was Joe Charles, Township Council Liaison, Kenneth Jacobs, Manager of Recreation and Parks and Ronnie Quacquareni, Assistant Manager of Recreation and Parks.

- I. Opening of Meeting (7:37 p.m.)
 1. Meeting was adequately noticed.
 2. Minutes of the April 8, 2026 meeting were approved.
 3. Announcement/Special Presentation – None.
 4. Public Comment – None.
 5. Council Liaison Report – Mr. Charles indicated that there should be some news from NJDOT regarding the bridge very soon. The School Board approved their budget.
 6. Director's Report – Mr. Jacobs indicated that there will be a swim team at the pool this summer. Mr. Quacquareni working on preparing the pool to open. We are working on a practice pitch at Conover Park. The Adaptive Pickleball classes had to be cancelled due to a lack of registrations. Registration for summer camps is going slowly. We received flyers from our camp directors to post on social media. Mr. Quacquareni indicated that the pumps are now on at the pool so now the pools are being shocked to get the water at the proper readings. The bathroom renovations are getting ready to get started. We anticipate the work to begin shortly and be ready before we open full time at the end of June. We are preparing to go to digital ids at the pool.
- II. Standing Committee Reports
 1. Programming Committee – did not meet.
 2. Park & Landscape Committee – did not meet.
 3. Finance Committee – did not meet.
 4. Fundraising Committee – Met prior to the meeting. Discussed a letter to send out to local businesses. Also discussed a 501c3 and how to take donations.
- III. Old Business
 1. Capital Project Update – Mr. Jacobs indicated that we are working to get the crack repair at the skate park, basketball courts and Hendrickson Drive Tennis Complex. We have received the plans from the engineering firm and it is currently under review by our engineering firm. Once the Township engineer has approved the plans we will go out to bid.
 2. Community Picnic Update – the event is planned for Saturday, June 13. Mr. Jacobs is helping organize the event while trying to let them run the event.
 3. Pool Concession Update – Mr. Quacquareni indicated that we have gone out to bid twice. At the second bid opening we had a bidder. When we checked the references, we did not get good responses. We are going to work with the Township attorney to reject this bid but this process will take time.

IV. New Business

1. 2026 Special Event Calendar – Mr. Jacobs handed out the Special Events Calendar. At the June meeting we are looking to schedule the Commission to attend each event as per the Commission goals. We will have a sign-up sheet for each of the events.
2. Eagle Scout Project – Mr. Jacobs indicated that we had an Eagle Scout propose building a whiffle ball field as his project. The commission was not in favor of this proposal and will direct the scout to speak to John Taylor from the Township Engineering Division to discuss other potential projects.

V. Adjournment

Motion was made by Ms. Levine, seconded by Mr. Holden. Meeting adjourned at 8:48 pm.

Respectfully Submitted,

Kenneth E. Jacobs

Kenneth E. Jacobs
Manager of Recreation and Parks